

REPUBLIC OF KENYA



COUNTY GOVERNMENT OF BOMET

BOMET MUNICIPALITY

MINUTES OF THE BOARD HELD ON 29TH APRIL, 2019 AT THE MUNICIPAL BOARD ROOM

Members Present.

1. Mr. David Korir – Chairman
2. Dr. David Soo – Member
3. Mr. Jonah Rotich – Member
4. Mr. Stanley Kirui – Member
5. Mr. Samwel Rono – Member
6. Richard Kirui – Taking minutes

Absent With Apology

2. Mrs. Ann Mutai – Member

MIN 2/4/2019 PRELIMINARIES:

Opening prayer: The opening prayer was offered by Mr. Jonah Rotich

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A large signature, possibly 'A. Rotich', and two smaller signatures below it.

MIN 3/4/2019; MATTERS ARISING FROM THE PREVIOUS MEETING

1. **KUSP PROJECTS IMPLEMENTATION:** The members on infrastructure had not meet to assess the progress of projects as they had planned; it was resolved that they reschedule to meet with resident engineer of the municipal KUSP on Thursday 2nd May 2019 at 9.00 a.m.
2. **BENCH MARKING BY THE BOARD:** It was resolved that the chairman to meet with the executive for approval of benchmarking by the board to visit Kisii, Kisumu and Kagameka.
3. **CONNECTION OF THE TWO NEW BOMET MARKETS:** the meeting asked the chair to liaise with the executive to ensure that the two markets are connected before the projects are completed.

MIN 4/4/2019 SECONDMENT OF STAFF THE MUNICIPALITY:

The chair informed the meeting that the following staff had been seconded as municipal staff:

1. Eric Terer seconded as a Procurement Officer.
2. Leonard Sang seconded as Senior Accountant.
3. Nelly Chepwogen seconded as Environment and safeguards officer
4. Regina Bore as monitoring and evaluation officer
5. Felix Langat as quantity surveyor
6. Eric Chirchir as a municipal planner
7. Philip Rutoh as Acting Municipal Administrator

The members requested that the seconded staff should meet the board members on 2nd may 2019 at the municipal board room for familiarization.

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MIN 5/4/2019; COUNTY PROJECT COORDINATION TEAM (CPCT) TRAINING.

The secretary gave report on a training for the referred team members whose role is to ensure that the KUSP projects are implemented as per the project guidelines; they are also to ensure that the minimum conditions are met within the given time frame. During the training, a preliminary assessment was carried out for Bomet municipality. The updated urban integrated development plan is critical condition which needs to be met before the next allocation by KUSP to the Bomet municipality.

The members who had attended are: Richard Kirui team Coordinator; Eric Terer -Procurement Officer; Leonard Sang -Senior Accountant; Nelly Chepwogen-Environment and safeguards officer; Philip Ruto Acting Municipal Administrator; Regina Bore as Monitoring and Evaluation Officer; Felix Langat as quantity surveyor; Eric Chirchir- municipal planner.

MIN 6/4/2019; CITIZEN FORA CALENDAR FOR 2019/2020

The members came up with citizen for a calendar for 2019/2020 as follows:

QUARTER	DAY	TIME	VENUE	CHAMPIONS
1 st Quarter July – September 2019	14 th August 2019	9AM- 11AM	BOMET GREEN STADIUM	Jonah Rotich
2 nd Quarter October – December 2019	20 th November 2019	9AM- 11AM	SILIBWET	Samwel Rono and Samwel Kirui
3 rd Quarter January – February 2020	20 th February 2020	9AM- 11AM	LONGISA MARKET	Simon Sigilai

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March 2020				
4th Quarter April to June 2020	14th May 2020	9AM- 11AM	KAPKWEN MARKET	David Soo

MIN 7/4/2019: UDG BUDGET ESTIMATES FOR THE YEAR 2019/2020

The members resolved to carry forward UDG funds amounting to Ksh **13,900,306** which was not committed during the current year to the financial year 2019/2020. The expected UDG allocation for the next financial year is Ksh 168 million for UDG and Ksh 10 million for UIG.

During the financial year 2019/2020, the expected UDG of Ksh 168 million plus the Ksh 13,900,306 carried out from the current financial year is proposed in the UDG itemized budget for the projects as proposed by Mr. David Soo and seconded by

1. **Connectivity:** (a) Bomet University road to Chebirir and connect to the tarmac near Meja estate to be financed in two 2019/ 2020 budget at Ksh 70 million and Ksh 50 million during the financial year 2020/2021. The road requires to be connected by a bridge which will link Chebirir to Bomet university – the project budget estimate is Ksh 120 million
- (b) Improvement of Silibwet market access roads - **55 Million.**
- (c) Cabro works and additional market stalls in Bomet town– **56,600,306 Million.**

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MIN 8/4/2019: UIG BUDGET ESTIMATES FOR THE YEAR 2019/2020

The KUSP is expected to disburse Ksh 10 million as a recurrent vote. The board approved Ksh 9 million to be used to complete updating of urban intergraded development plan through a consultant. Ksh 1 million to be used to build the capacity of the Municipal board members.

MIN 9/4/2019; THE PAYMENTS OF THE CONTRACTORS AND SUPPLIERS

The board proposed for the payment of part payment of the contractors as per the engineers' assessment and certificates, and the suppliers to be paid as per delivery as per the specification in the tender document: the contractors due for payments are for the projects:

(a)Contractors;

- Storm water drainage
- Cabros and market stalls
- Recarpeting of 1.5 km CBD road and
- Extension of sewer line

(b)Suppliers; the supply and delivery contract for computers and Laptops was cancelled when it became non-responsive

MIN 10/04/2019: PREPARATION OF PROJECT DESIGNS AND EIA/AUDIT REPORTS FOR THE PROPOSED PROJECTS FOR THE FINANCIAL YEAR 2019/2020:

The board approved the commencement of the designs and costing of projects proposed for the next financial year. The technical team should make for conception designs from board. This should be done by 15th May 2019.

MIN9/4/2019 ANY OTHER BUSINESS

There being no other business to transact, the meeting was closed at 5.00pm with a word of prayer from Jonah Rotich.

Jonah Rotich
W. Rotich
W. Rotich

Minutes Confirmed by:

Name.....KIRU STANLEY.....Sign [Signature].....Date.....2.5.19

Minutes Seconded by:

Name.....Samuel Rono.....Sign.....[Signature].....Date.....02.05/2019

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