

REPUBLIC OF KENYA



COUNTY GOVERNMENT OF BOMET

P.O BOX 19-20400

BOMET

1. SOTIK TOWN COMMITTEE MEMBERS - FOUR (4) POSTS

Town Committee Members shall be responsible for development of policies, plans, Strategies and setting targets for delivery of services.

(a) Functions of the Committee

- i. oversee the affairs of the town
- ii. develop and adopt policies, plans, strategies and programmes, and set targets for delivery of services;
- iii. control land use, land sub division, land development and zoning by public and private sectors for any purpose, including industry, commerce, markets; shopping and other employment centers, residential areas, recreational areas, parks, entertainments, passenger transport, agriculture, and freight and transit stations within the framework of the spatial and master plans for the town as may be delegated by the county government;
- iv. formulate and implement an integrated development plan;
- v. as may be delegated by the county government, promote and undertake infrastructural development and services within the town;
- vi. develop and manage schemes, including site development in collaboration with the relevant national and county agencies;
- vii. maintain a comprehensive database and information system of the administration and provide public access thereto upon payment of a nominal fee to be determined by the committee;
- viii. administer and regulate its internal affairs;
- ix. implement applicable national and county legislation;
- x. enter into such contracts, partnerships or joint ventures as it may consider necessary for the discharge of its functions;
- xi. monitor and, where appropriate, regulate town services where those services are provided by the service providers other than the committee;
- xii. prepare its budget for approval by the county executive committee and administer the budget as approved;
- xiii. as may be delegated by the county government, collect rates, taxes, levies, duties, fees and surcharges on fees;
- xiv. settle and implement tariff, rates and tax and debt collection policies as delegated by the county government;
- xv. monitor the impact and effectiveness of any services, policies, programmes or plans;
- xvi. establish, implement and monitor performance management systems;
- xvii. promote a safe and healthy environment;
- xviii. facilitate and regulate public transport, and
- xix. perform such other functions as may be delegated to it by the CECM.

(b) Requirements for Appointment

- i. Be a Kenyan citizen
- ii. holds at least a Kenya Certificate of Secondary Education or its equivalent and post-secondary education professional diploma;
- iii. has a distinguished career in a management position in either the private or public sector;
- iv. holds at least three years' post qualification professional experience;
- v. is ordinarily resident or has a permanent dwelling in the town for at least five (5) years or carries on business in the county;
- vi. Meets the requirements of Chapter Six of the Kenya Constitution 2010.

(c) Of the four (4) Committee members, two (2) shall be qualified for appointment, and shall be nominated by the following professional bodies and associations:

- (i) a cluster representing registered associations of the informal sector in the area;
- (ii) a cluster representing the business community

(d) The other two (2) Town Committee Members vacancies shall be filled competitively from interested individuals.

(e) Terms of Service: 5 Years part-time basis