

REPUBLIC OF KENYA



COUNTY GOVERNMENT OF BOMET

JOB ADVERTISEMENT AUDIT COMMITTEE

Section 155 (5) of the Public Finance Management Act, 2012 and **Regulations 167, 168, 169, 170** of the Public Finance Management (County Governments) Regulations 2015, requires each public entity to establish an Audit Committee whose responsibilities and roles are as spelt out by the Regulations. The Bomet County Executive invites applications from suitably qualified persons for the positions of: -

1. Chairperson, County Executive Audit Committee (1 Position); and
2. Member, County Executive Audit Committee (3 Positions)

Duties of the Audit Committee

The main function of the audit committee shall be to —

- a) Support the accounting officer with regard to their responsibilities for issues of risk, control and governance and associated assurance: Provided that the responsibility over the management of risk, control and governance processes remains with the management of the concerned county government entity; and
- b) Follow up on the implementation of the recommendations of internal and external auditors.

Requirements for Appointment

1. Chairperson of the Audit Committee (1 Post)

The applicant should:

- i. Kenyan Citizen

- ii. Have Bachelor's degree in any of the following: – Accounting, Auditing, Risk Management, Finance, Economics or Accounts related field from a University recognized in Kenya;
- iii. Possess at least 10 years' experience at a senior level in the private or public sector.
- iv. Be a member of the Institute of Certified Public Accountants of Kenya or Institute of Internal Auditors and in good standing.
- v. Be knowledgeable in risk management, audit, and accounting in the Public Service or devolved system of Government.
- vi. Be a person of integrity, demonstrated professional competence and strong interpersonal skills.
- vii. Satisfy the requirements of Chapter Six (6) of the Constitution

2. Member, County Executive Audit Committee (3 Posts)

The applicant should:

- i. Be a Kenyan citizen
- ii. Have Bachelor's degree in any of the following: –Accounting, Auditing, Risk Management, Finance, Economics, Procurement, Human Resource Management, Law or any other related field from a University recognized in Kenya;
- iii. Possess at least 5 years' experience in the public or private sector at a senior level;
- iv. Have a thorough understanding of the relevant legislations, best practices and emerging issues in Accounting, Auditing, Risk Management, Finance, Economics, Human Resource Management, Procurement, Law and other related fields.
- v. Have a good understanding of Government operations and financial management system; and
- vi. Be a person of integrity, demonstrated professional competence and strong interpersonal skills.
- vii. Satisfy the requirements of Chapter Six (6) of the Constitution

Note:

A person **shall not** be qualified for appointment as a member of Audit committee if the person (s) —

- a. Is an employee of County Government of Bomet or a political office holder;
- b. Has served as an employee or an agent of a business organization which has carried out any business with County Government of Bomet for the last two years.

Terms of Employment

This is part time job/engagement and Members of audit committee shall be appointed for a term of three years and eligible for re-appointment (subject to performance) for a further one term only.

Remuneration

Members of the audit committee shall be paid an allowance on account of attendance of audit committee meetings as per prescribed guidelines by the Salaries and Remuneration Commission (SRC).

Application Guidelines

- I. Application in a sealed envelope together with the detailed curriculum vitae, copies of academic and professional certificates, national identity card, testimonials, and any other relevant supporting documents, clearly marked with the position applied for should reach the undersigned on or before **29th November, 2024 , 5:00 p.m., East African Time**

**The County Secretary,
County Government of Bomet,
P.O. Box 19-20400
Bomet, Kenya.**

- II. Only shortlisted candidates will be contacted and canvassing will lead to automatic disqualification.

Note:

The County Government of Bomet is an equal opportunity employer. Women and Persons with disabilities are encouraged to apply.